



USC University of
Southern California

**Foundation for Cross-Connection Control
and Hydraulic Research**

323 442 0470 | fccchrlab@usc.edu | fccchr.usc.edu

Request for Evaluation – Field Test Kit

(Please use one sheet per model)

Date: _____

Company Name: _____ Project Contact Person: _____

Address: _____

Phone: _____ Ext: _____ Fax: _____

Email: _____ Web page address: _____

Submittal: ☐ Initial ☐ Re-submittal

Field Test Kit submitted:

Make: _____ Model: _____

Maximum Working Water Pressure (MWWP) _____ PSI (_____ kPa)

Maximum Working Water Temperature (MWWT) _____ °F (_____ °C)

Type: ☐ Analog → ☐ 2-Needle Valve ☐ 3-Needle Valve ☐ 5-Needle Valve ☐ Other

☐ Digital → ☐ 2-Needle Valve ☐ 3-Needle Valve ☐ 5-Needle Valve ☐ Other

Samples:

Three (3) samples of each model are to be submitted for evaluation.

We are submitting a complete set of:

Enclosed	Previously Submitted	
<input type="checkbox"/>	<input type="checkbox"/>	Dimensioned drawing for the Field Test Kit and each of the components
<input type="checkbox"/>	<input type="checkbox"/>	Material specifications for each of the components
For Re-submittals		
<input type="checkbox"/>	<input type="checkbox"/>	Dimensioned drawings for each of the modifications/revisions
<input type="checkbox"/>	<input type="checkbox"/>	Material specifications for each of the modifications/revisions
Must be submitted before completion of Laboratory Evaluation		
<input type="checkbox"/>	<input type="checkbox"/>	Material non-toxicity certificates and documents
<input type="checkbox"/>	<input type="checkbox"/>	Engineering specification sheets and literature

Request for Evaluation – Field Test Kit Instructions

1. An Evaluation Agreement must be on file with USC Foundation before any submittal may be accepted. Contact the Foundation to receive Evaluation Agreement. Completion of the Evaluation Agreement requires signature from both parties (i.e., company representative and University of Southern California).
2. Please complete one Request for Evaluation – Field Test Kit form for each model submitted.
 - a. Electronic Request for Evaluation and Documentation may be submitted to: fccchrlab@usc.edu
 - b. Hard copy of Request of Evaluation, Documentation, and product samples may be submitted to:
USC FCCCHR Laboratory
3022 Riverside Drive
Los Angeles, CA 90039
(323) 442-0470
 - c. Submittals received by the Foundation shall be reviewed by the Foundation's Engineering Staff for completeness (i.e., Evaluation Agreement, Request for Evaluation, Documentation, and product samples).
 1. If submittal is complete, a confirmation of receipt will be sent to the primary contact person, including an estimated date for the start of testing. Should the manufacturer wish to be present during the testing of their product, they must inform the Foundation's Engineering Staff so that a mutually agreeable date may be established.
 2. If submittal is incomplete, the primary contact person will be notified by the Foundation's Engineering Staff of the deficiency(s). Testing of the product can not be queued until the deficiency(s) has been resolved.
3. Product sample requirement
Three (3) samples of each model are to be submitted for evaluation. The field test kit shall have the appropriate identification markings on the body, as identified in Section 10.2.3.7 of the 10th Edition Standard.
4. Documentation required
 - a. Evaluation Agreement - Needs to be signed by both parties before any evaluation can take place.
 - b. Request for Evaluation – Field Test Kit
 - c. Engineering drawings of all components of the product. When an engineering drawing package is submitted (electronically or hard copy format), the drawing package should be sorted and separated for each model.
 - d. Material non-toxicity certificates and documents for the components that are in contact with the potable water
 - NSF 61 with Authorized Registered Formulation (ARF)
 - e. Specification sheets and literature
5. Contact(s)
Communication/correspondence with the Foundation Engineering Staff regarding ongoing testing will be limited to the individual(s) indicated on the Request for Evaluation. Contacts must be added/deleted in writing to the USC Foundation.
6. Evaluation
The testing is conducted according to the testing protocols contained in Chapter 10.2 of the USC Foundation's Manual of Cross-Connection Control, 10th Edition.